

California Energy Commission



Classification: Associate Energy Specialist (TED)

(For recruitment purposes will consider downgrading position to an Energy Analyst)

Salary: Associate Energy Specialist \$4,400.00 - \$5,309.00
Energy Analyst \$2,817.00 - \$4,400.00

Tenure: Permanent

Time Base: Full-time

Location: Sacramento

Final Filing Date: Until Filled

Duties/Responsibilities: Under the direction and supervision of the Energy Commission Supervisor II (TED), the incumbent serves as part of interdisciplinary and/or interdivisional teams to plan and implement the Energy Research and Development (R&D) Program. The goal of the R&D Program is to conduct research, development and demonstration (RD&D) to advance science and technologies not adequately provided by the regulated and competitive markets. The incumbent is knowledgeable of advanced energy vehicle technologies, transportation infrastructure, fueling infrastructure, and or conversion technologies and environmental issues, and their complex relationship to transportation.

Agreement, development, and management. The incumbent prepares the work statement, budget, schedule, special conditions, measurable technical and economic objectives which will be used to determine project success, and other materials necessary to finalize the funding agreement and contract document; establishes and maintains a technical and business relationship with the contractor; initiates and approves contract amendments; receives and reviews contractor's monthly progress reports and prepares an evaluation of the project; verifies that all contract terms and conditions have been met before approving the invoice (if necessary, dispute a particular invoice); conducts independent and in-depth technical reviews of the work conducted by the contractor; works directly with the contractor and makes project site inspections to ensure the project meets technical, fiscal, and administrative objectives; and briefs office, division, and Commission management on the status of the project.

- Perform technical analysis relating to energy RD&D to be used in developing program and policy recommendations for consideration by Office and Division management, R&D program leads and Commissioners. Incumbent shall provide expert consultative services on the scope and direction of analyses and evaluations necessary to address issues regarding transportation energy technologies and their deployment in California. Services include the planning, organizing and conducting of complex studies that address various transportation energy related technologies and their potential impacts on California's existing transportation systems.
- Consult with stakeholders including technical experts, research organizations, government and utility representatives, and private developers to identify RD&D opportunities of alternative and advanced energy systems or technologies in California; and define, develop and implement projects that provide significant public benefits to California and meet the policy and technical objectives of the R&D Program.
- Solicits input from stakeholders including representatives from government RD&D organizations and utilities representatives, private developers, and technical experts to identify RD&D opportunities of alternative and advanced energy systems or technologies in California; and define, develop and implement projects that provide significant public benefits to California and meet the policy and technical objectives of the research program.
- Makes presentations at workshops and conferences and provide expert testimony at hearings sponsored by the Energy Commission, Public Utilities Commission and other agencies.
- Other duties as required consistent with the specification of the classification.

Desirable Experience/Qualifications:

- Excellent interpersonal skills. The successful applicant is expected to work within a larger team environment.
- Ability to communicate complicated information in a simple, consumer-friendly manner.
- Ability to coordinate interdisciplinary projects.

Who May Apply: You must indicate **RPA #560-463** and the basis of eligibility. Eligible candidates who are current state employees with status in the above classification or lateral transfers from an equivalent class, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification.

APPOINTMENT IS SUBJECT TO THE PROVISIONS OF THE SROA PROCESS: SROA/SURPLUS/REEMPLOYMENT CANDIDATES ARE ENCOURAGED TO APPLY; SURPLUS EMPLOYEES MUST ATTACH A COPY OF THEIR SURPLUS STATUS LETTER.

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

Debbie Powers/RPA #460-463
1516 9th Street, MS - 3
Sacramento, CA 95814
(916) 654-4305

(Pos. #560-4056-010)

af/ok

California Relay (Telephone) Service for the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922